

NOTIFICATION OF DECISIONS

1 JUNE 2016 TO 31 AUGUST 2016

SLOUGH BOROUGH COUNCIL

NOTIFICATION OF DECISIONS

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email catherine.meek@slough.gov.uk (no later than 15 calendar days before the meeting date listed).

What will you find in the Notice?

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

What is a Key Decision?

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

Who will make the Decision?

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- | | |
|--|-------------------------|
| • Leader of the Council – Finance & Strategy | Councillor Anderson |
| • Commissioner for Housing & Urban Renewal (& Deputy Leader) | Councillor Swindlehurst |
| • Commissioner for Digital Transformation | Councillor Chohan |
| • Commissioner for Education & Children's Services | Councillor Nazir |
| • Commissioner for Environment & Leisure | Councillor Carter |
| • Commissioner for Health & Social Care | Councillor Pantelic |
| • Commissioner for Regulation & Consumer Protection | Councillor Parmar |
| • Commissioner for Transport & Highways | Councillor Mann |

Where can you find a copy of the Notification of Decisions?

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: catherine.meek@slough.gov.uk. Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website. **How can you have your say on Cabinet reports?**

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

What about the Papers considered when the decision is made?

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

Can you attend the meeting at which the decision will be taken?

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

When will the decision come into force?

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

What about key decisions taken by officers?

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

Are there exceptions to the above arrangements?

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

Cabinet - 20th June 2016

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Cabinet portfolios and Commissioner Responsibilities</u> To formally advise the Cabinet of revised portfolios and the Commissioners responsible for them.	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		
<u>Ruling Group Manifesto</u> To note the manifesto of the Ruling Group following the Borough election being held on 5th May 2016.	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		
<u>Provisional Financial and Performance Outturn Report: 2015-16 Financial Year</u> To provide Members with the provisional financial outturn information for the 2015-16 financial year; summarise the Council's performance against the balanced scorecard indicators and project updates; and consider any other relevant financial matters.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		

Portfolio Key – F&S = Finance and Strategy, DT = Digital Transformation, E & L = Environment and Leisure, E & C = Education and Children, T & H = Transport & Highways, R & C = Regulation and Consumer Protection, H & S = Health and Social Care, H & U = Housing & Urban Renewal

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<p><u>Trelawney Avenue Redevelopment Plan Update</u></p> <p>Further to the Cabinet report of March 2016, to consider the final business case for the Trelawney Avenue Redevelopment Plan to bring forward a mixed-use development in the area.</p>	H&U, C&L	Langley Kedermister	Regeneration & Environment	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	Report, 14/03/2016 Cabinet		
<p><u>Cippenham Community Centre Extension Progress Report</u></p> <p>Further to the March 2016 Cabinet report, to consider a progress report and business case for the Cippenham Community Centre Extension.</p>	H&U	Cippenham Green	Regeneration & Environment	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	Report, 14/03/2016 Cabinet		
<p><u>Burnham Station Experimental Scheme</u></p> <p>To consider the evidence and consultation results of the experimental scheme for Station Road, Burnham and associated measures; and to consider the options for a permanent scheme.</p>	T&H	Britwell and Northborough ; Cippenham Green; Haymill and Lynch Hill	All	Savio DeCruz, Team Leader Network Management Tel: 01753 875640	-	None	√	
<p><u>Asylum Dispersal</u></p> <p>To consider a report on the local approach to the Asylum Dispersal Programme.</p>	H&S	All	All	Ginny de Haan, Head of Consumer Protection & Business Compliance Tel: 01753 477912	-	None	√	Yes, p1 LGA

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<p><u>Proposed Changes to Schedule 2 of the Second Direction and Cambridge Education Contract Future Arrangements</u></p> <p>This report updates Cabinet on proposed changes to the Second Direction issued by the Secretary of State for Education on 30 September 2015 and the related implications for those services and functions delivered by Cambridge Education. It sets out revised proposals for the future delivery of the services and functions within the Cambridge Education contract entered into on 30 September 2013 to take account of these changes.</p>	E&C	All	All	Sara Kulay, Interim Commissioner, Wellbeing Tel: 01753 474037	-	Slough Direction under Second 497A (4) and (4B) of the Education Act 2006	√	
<p><u>High Needs Block Transfer</u></p> <p>To consider a report about the transfer of higher needs block funding to Slough Children's Services Trust.</p>	E&C	All	All	Sara Kulay, Interim Commissioner, Wellbeing Tel: 01753 474037	-	None	√	
<p><u>The Old Library Site - Development Proposals Update</u></p> <p>Further to the report to Cabinet in March 2016, to consider a follow-up report on the business case to support the redevelopment of the Old Library site.</p>	F&S	Central	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None	√	Yes, p3 LGA
<p><u>Corporate Parenting Strategy</u></p> <p>To consider a report seeking approval for a new Corporate Parenting Strategy and Action Plan.</p>	E&C	All	All	Krutika Pau, Children's Services Director (Interim) Tel: 01753 875751	-	None	√	

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<u>Scheme of Delegation to Officers - Executive Functions</u> To approve the Scheme of Delegation to Officers insofar as it relates to Executive functions.	DT	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

Cabinet - 18th July 2016

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Statutory Service Plans</u> To recommend to Council the Statutory Service Plans (SSPs) in relation to Food Safety Service; Health and Safety Service; and Trading Standards Service in accordance with the requirements laid down by external agencies.	R&C	All	All	Ginny de Haan, Head of Consumer Protection & Business Compliance Tel: 01753 477912	-	None		

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Bold – Key Decision

Non-Bold – Non-Key Decision

Italics – Performance/Monitoring Report

<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	DT	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None	√	
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Forthcoming Key Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

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